

DUNBLANE DEVELOPMENT TRUST

Approved Minute of the DDT Board meeting
held on Monday 17th December 2024 at 7pm at the Braeport Centre

<p>1. Present/Apologies/in Attendance</p> <p><i>Present:</i> Scott Williamson, Barry Makin, Paul Nelson, Malcolm Dougall, Stewart Corbett, David Storrie, John Clinkenbeard, Bob Stainton</p> <p><i>In Attendance :</i> Deirdre Fraser</p>	
<p>2. Appointment of Officers</p> <p>The board unanimously appointed the following Trustees as officers:</p> <p>Stewart Corbett – Chair Barry Makin – Vice Chair Scott Williamson – Company Secretary Paul Nelson – Treasurer.</p> <p>As a result of these appointments, the Board resolves to appoint Paul Nelson, Paul Shaw (DFD consultant administrator) and Scott Williamson with access to internet banking and as signatories for the Dunblane Development Trust Ltd bank account with RBS and requests that Paul Nelson, Treasurer advises the bank.</p>	Paul N
<p>3. Committees and Roles</p> <p>See attached.</p> <p>It was agreed that Deirdre Fraser, who is retiring on 31st December 2024, will remain as book- keeper for the next few months on a consultancy basis, until a replacement is found for her role. George Glennie, the caretaker/manager, will be asked to take on some of Deirdre's administrative jobs from January 2025. It was also agreed that George Glennie should be given a £350 bonus considering the extra work he has taken on with the restructure of the Braeport Centre. The Board will look at restructuring his role in the New Year.</p>	

<p>4. AGM Feedback</p> <p>Stewart updated the Board regarding the Base Fitness lease. Stirling Council have come back saying DDT may lose the charitable status relief on the Braeport now that DDT is no longer the sole occupant of the building. DDT lawyer (Kerr Stirling) is in discussion with Stirling Council lawyers and Stewart will report back when he gets an update. It was agreed that if rates are to be chargeable to the Braeport, Base Fitness would need to incur this cost. Stewart then advised the Board that he is having a meeting on Wednesday, 18th December 2024, with some of the users' groups who are dissatisfied with the reallocation of the rooms as a result of the Braeport restructure. Alasdair Tollemache will facilitate this meeting. The Board agreed that there were a few points that need addressing following the AGM-communication with members, DFD relationship with DFD, Mem and Arts needs restructuring and HR issues with staff. STEP have been brought in to do exit interviews with the staff and Trustees who are leaving. The Board will work on this during the year.</p>	
<p>5. Funding Checklist</p> <p>This report was noted.</p>	
<p>6. Windfarm Report</p> <p>Again, this report was noted by the Board.</p>	
<p>7. Actions</p> <p>Outstanding actions will be discussed at the next Board meeting.</p>	
<p>8. Health and Safety</p> <p>Bob updated the Board that he is still waiting on quotes for fire curtains for the Braeport attic. He commented that the manual handling training for the Giving Tree staff was postponed due as Rhona was off sick and this will be rescheduled. The Giving Tree basement is looking better with the new shelving resulting in less lifting by the staff and volunteers. The Giving Tree is now restricting the number of bags of donations it receives each day. Bob commented that he is working on an updated H and S policy and handbook. Malcolm asked Bob to assist with an H and S policy for DDTPL.</p>	<p>Bob</p> <p>Bob/Malcolm</p>
<p>9. Matters arising from minutes not covered by agenda</p> <p>There were no comments made.</p>	
<p>10. AOB</p> <ul style="list-style-type: none"> • New sign for Dunblane. – Stirling Council Roads dept have come back suggesting that plaques are put under the sign for 'Dunblane' as the current proposal may be distracting to drivers. • Murray Statue – it was proposed that DDT liaised with other groups (Dunblane Centre, Community Council etc) to start up a fundraising group to see if funds can be raised to allow a Murray Brother statue to be erected in Dunblane. The cost of this is circa £200K. • Date of next meeting – 13th January 2025. Scott will provide dates for the rest of the year. 	<p>Scott</p>