

DUNBLANE DEVELOPMENT TRUST

Approved Minute of the DDT Board meeting held on Monday 26th August 2024 at 7pm at the Braeport Centre

1. Present/Apologies/in Attendance <i>Present:</i> Anita Smiley (Chair), Sandy Fleming (for item 9), Ian Gill, Sue Hunter, Scott Williamson, Barry Makin, Bob Stainton <i>Apologies:</i> Paul Nelson, Malcolm Dougall, Stewart Corbett, David Storrie <i>In Attendance :</i> Deirdre Fraser	
2. AGM Preparation Deirdre updated the Board that the preparation for the AGM is going to plan and confirmed that the 3 trustees seeking re-election are Ian Gill, Paul Nelson and Anita Smiley. It was agreed that this year we will not include on the invitation the paragraph inviting members to join the Board and await the findings and advice from Meg Wright. The invitation to the AGM will be sent out via Mailchimp week commencing 9 th September 2024 with letters hand delivered to those who do not have email or Mailchimp bounce backs. Presentations by working group leaders and the shop manager, five minutes each. Tea and coffee will be served before the AGM – Anita and Sue have offered to assist Janet Gill.	Deirdre/Ian Anita/Sue
3. Chair report The Board noted Sandy's report. The Andy Murray mural is located at the sports club and the media has mentioned DDT were involved with it. DDT however were not involved with this. There is still no date for the work on the gate to Holmehill starting. Barry and Sandy are meeting later in the month to discuss the Murray statue.	
4. Treasurer Report Ian advised the Board that the accounts were only sent through from A9 Accountancy on 15 th August. The officers and finance committee have reviewed and commented on the draft accounts, and these have been returned to A9 along with the draft trustee report which the officers have reviewed. Ian is having a team's meeting with Grant Thornton of A9 on 27 th August and he hopes the accounts will be finalised by the end of the week. They will then be circulated to the Board for any final comments. Ian advised the Board that DDT Trading had been successful in receiving a further grant from Green Shoots for £3.5K which will pay for further shelving, a humidifier and heating in the basement. An invoice has been sent to Braes of Doune for £22,339 for this year's Windfarm award. DDT has received a donation from Ochil Golf League for £275. The DDT now has an account with Bridge of Allan Hardware store and group leaders have been advised. A letter from DVLA had been received advising that the DDT was being fined as the DiB van was allegedly not insured. Ian has confirmed that the van is insured although it had dropped off a register. He has now responded to the DVLA letter.	

<p>5. DDT Safeguarding policy</p> <p>The Board approved this policy and commented that the date of this version should be added at the bottom of each page along with the next review date. It was suggested that unless there are changes in legislation it should be reviewed every 2 years.</p>	Kirsty
<p>6. Bank update</p> <p>Anita advised the Board that the bank has now received planning permission, and it is hoped work on the building will start in November. She mentioned that the Bank group plan to have a marquee outside the Bank at the Extravaganza and all money raised will go to the Rotary club this year.</p>	
<p>7. The Giving Tree</p> <p>Sue commented that the Giving Tree has been exceptionally busy over summer. They have 31 volunteers at the moment and are having to limit donations. The Giving Tree won the Mike Seal Most Improved shop front award this year.</p>	
<p>8. Health and Safety</p> <p>Bob advised the Board that the Giving Tree fire alarm system has been upgraded as the previous one could not be heard easily. He is still looking for fire curtains for the attic of the Braeport. Following a meeting with the working group leaders, Bob has had some feedback on the new H and S policy. He is trying to reduce the size of it. There have been no H and S incidents this last month.</p>	Bob
<p>9. Base Fitness (BF) proposal</p> <p>A proposal from Base Fitness had been circulated. Sandy updated the Board on an approach from Base Fitness about the long term lease of Ramoyle room at the Braeport Centre as they have been given notice at Churches House where they are currently based.</p> <p>Following many conversations and emails with BF, the latest offer is £14,250 per annum. They would propose a 5-year lease with a 6 month notice period. The Braeport Management Committee feel the offer should be accepted but agree there needs to be more work done on the proposal before accepting it. Concerns include the relocation of other groups, financial implications as some groups will no longer be able to use the Braeport and this may also create bad publicity. There will be implications regarding storage, caretaking and cleaning amongst others. However, there seem to be more community facilities now in Dunblane which is making it harder to attract new business to the Braeport. BF has been running classes in Dunblane since January 2024; the company has been running for over 10 years and they would ideally like to remain in Dunblane as they feel they are providing a good service to the community. The inclusion of a fitness centre is in line with the DDT goals. The Board were asked if they thought it was a good idea and the majority agreed that in principle it was. Sandy, Stewart and the management committee will continue to work on the proposal ensuring adequate consultation with all parties take place.</p>	Braeport Man co
<p>10. Minutes of meeting held on 29th July 2024</p> <p>The minutes were agreed to be a true record of the meeting and approved.</p>	
<p>11. Matters arising from minutes not covered on the agenda</p> <p>Deirdre commented that Malcolm Dougall had emailed to confirm his intentions regarding DDTPL and DDT. Although he wishes to step aside from the running of DDTPL he will stay on the Board until a successor is found. Kirsty and Malcolm are currently working on an advert for this post. He also wishes to remain on the DDT Board with a focus on the Braeport Centre developments.</p>	Malcolm/Kirsty

<p>12. Actions See attached.</p>	
<p>13. AOB</p> <ul style="list-style-type: none"> • Extravaganza- this event will take place on Friday, 29th November and is hoped to run all weekend if enough interest • Meeting Dates - 30th September 2024 - AGM 21st October 2024 	