**A logo of a tree

Description automatically generated**

**The Giving Tree Volunteer Shop Assistant**

**Dunblane Development Trust**

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| **Opportunity Name** |
| The Giving Tree Volunteer Shop Assistant |

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| **Opportunity Description** |
| We are looking for someone to help in the shop with sorting donations, providing customer service and handling sales.  Key tasks   * To sort and process donated stock including steaming, cleaning, and pricing donated items. * To keep the sorting room organised and tidy. * To handle cash and operate the till. * To replenish stock on the shop floor and display items in an appealing way. * To ensure the shop floor is kept clean and tidy. * To provide excellent customer service. * To promote the work of the charity. * To adhere to shop procedures and policies. * To participate in training. |

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| **Benefits and perks** |
| The chance to build your work experience, develop your retail and customer service skills, work as part of a team and boost your self confidence. A friendly welcome, and mentoring/training as required. When working at the Shop a Giving Tree apron can be provided to help protect clothes. Volunteers at The Giving Tree also benefit from being part of the wider Dunblane Development Trust, including Volunteer Events. |

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| **Skills, training or qualifications required** |
| * Good organisational skills. * Friendly with good communication skills. * A team player * Be enthusiastic and willing to learn. |

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| **Is opportunity accessible?** |
| Yes |

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| **Location of volunteering** |
| The Giving Tree, 27 High St, Dunblane, FK15 0EE |

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| **Who will take responsibility for managing this volunteer post** |
| Shop Manager at The Giving Tree |
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| **Does the role require a PVG check or reference check?** |
| Reference checks |

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| **Is this an ongoing or one-off opportunity?** |
| Ongoing |