

DUNBLANE DEVELOPMENT TRUST

Approved Minute of the DDT Board meeting held on Monday 6th March 2023 at 7pm at the Braeport Centre

<p>1. Present/Apologies/in Attendance</p> <p><i>Present:</i> Anita Smiley, Sandy Fleming, Ian Gill, Paul Nelson. Scott Williamson, Stewart Corbett. <i>Apologies:</i> Alan Booth, John Knight, Malcolm Dougall, David Young <i>In Attendance :</i> Deirdre Fraser, Mirella Marchini (attended at potential Company Sec)</p> <p><i>Please note this meeting was not quorate</i></p>	
<p>2. Minutes from meeting on 23rd January 2023 The minutes were agreed to be a true record and approved.</p>	
<p>3. Actions Update and matters arising. See attached.</p>	
<p>4. Extraordinary General Meeting. It was agreed that the meeting to approve an increase in membership fees should take place on Saturday, 22nd April 2023 in the Braeport at 2pm. Invitations and proxy forms should be sent out no later than Friday, 7th April 2023.</p>	Mirella/Ian/Deirdre
<p>5. Ecofest Kirsty will take the lead on the Ecofest with assistance from Anita and Celia. She is currently looking for funding to cover banners, the Bike Doctor etc.</p>	Anita/Kirsty
<p>6. Chair Report</p> <ul style="list-style-type: none"> • Membership. As mentioned earlier, the EGM will take place on Saturday, 22nd April 2023 to pass the increase in membership fees. A discussion took place on whether we should be considering life memberships, family memberships and associate memberships. This could be discussed at the EGM. • Parking. Stirling Council have confirmed that the DDT can charge residents for parking at the Braeport Centre. However, the parking fine is not enforceable. Sandy will organise a letter to be sent to residents, a parking sign will be put up at the entrance to the Centre stating that there is 4 hours free parking after that time they will be charged for using the car park. Residents who pay for annual parking will be issued with a permit. A discussion took place regarding how to deal with parking fines. Sandy has been in touch with Stirling Council as he would like them to be involved in this with them keeping the fee for the fine. Stirling Council have still to reply to his request. • Marys Meals. Rhona from Marys Meals has contacted the DDT to ask if we would be interested in taking over the shop as all the Mary Meals shops are due to close. Paul and Stewart have been down to look at the building and have requested their terms of lease and accounts. It was agreed that the DDT should express interest in the building. • Bank Group. Following a lively discussion on Friday, 3rd March 2023, Sandy updated the Board on the meeting between Bill Carmen, some DDT board 	Sandy

<p>members and members of the DCC. It would appear that the bank group is interested in developing tourism and visitor attractions. A discussion took place on where the Town Centre Development Group will fit into this new venture. It was agreed that someone from the DDT should be on this new committee to see where it goes and that the DDT should be able to back off if necessary. Paul Nelson will be the DDT representative on the bank group.</p> <ul style="list-style-type: none"> • Comms update. Sandy updated the board that Kirsty has organised a focus group meeting on 24th March 2023 to discuss how best to promote the range of activities the DDT provides. A group of 10 have been invited. 	<p>Paul</p>
<p>7. Treasurers Report The Q3 figures are nearly ready and will be circulated in due course. Ian commented that he will now need to work with working group leaders on budgets for the next financial year. The up to date organogram was circulated and approved by the Board and that the finance policies are now updated and can be circulated for approval. Ian updated the Board that Sally Weeks has resigned from her position as Meeting Centre Manager and Caroline Earnshaw will take over this role. Her job description has changed slightly meaning that there is some extra finance available to take on someone in an admin role.</p>	
<p>8. DDTPL -Annual Accounts and verbal update The DDTPL accounts are now signed off. Ian circulated the Financial Report prepared by Malcolm. DDTPL are now looking for a new factor as the current one has sold his business to a company in Glasgow and would rather have someone closer to Dunblane.</p>	
<p>9. Mid-Week Group – Volunteer Workshop The Board noted the report from Stewart. MWG are looking for a workshop to enhance the work they are currently doing, and to provide additional work along with volunteering opportunities. MWG would like to expand facilities by concentrating on upcycling, perhaps show some samples of their work at the Fling and other open days with the opportunity of selling to order. There are a few options for a workshop but the preferred one is that the DDT purchased a garage type workshop. The Board agreed that Kirsty should look for funding opportunities for this venture.</p>	
<p>10. Fundraising Report Anita advised the Board that there had been a quiz night which raised £70 and will be repeated in May. A coffee morning took place in the Cathedral Halls on Saturday, 4th March raising £250. The next fundraising event is the Ecofest in May.</p>	
<p>11. AOB</p> <ul style="list-style-type: none"> • Next meeting: 24th April 2023 • DIB and Path Group: There has been no activity in the path group of late due to the time of year. DIB are working away. Stewart would like to revamp the Coronation Garden, but funding will be required to do this. • Dunblane Centre Event on 11th March. Ian will represent the DDT. • TCDG: Paul is meeting to see if the Fling can be spread onto the High Street. • DFD: Alan Clevett from SVE attended the Friday meeting centre. Paul had a discussion with him regarding funding for DFD. • Gazebo: MWG will take on the upkeep of the gazebos and it was suggested that these should be hired out. The Board agreed this was a good idea. 	

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