

DUNBLANE DEVELOPMENT TRUST

Approved Minute of the DDT Board meeting held on Monday 24th April 2023 at 7pm at the Braeport Centre

<p>1. Present/Apologies/in Attendance</p> <p><i>Present:</i> Anita Smiley, Sandy Fleming, Mirella Marchini, Paul Nelson (via Zoom), Scott Williamson, Stewart Corbett, Malcolm Dougall. <i>Apologies:</i> Alan Booth, John Knight, Ian Gill, David Young <i>In Attendance :</i> Deirdre Fraser, Kirsty Cathrine.</p>	
<p>2. Minutes from meeting on 6th March 2023</p> <p>The minutes were agreed to be a true record and approved.</p>	
<p>3. Actions Update and matters arising.</p> <p>See attached.</p>	
<p>4. Chair Report</p> <p>Sandy mentioned that there would not be a DDT stall at the Fling this year. However, DFD, Environment Group, Ebike/MWG and Place Plan/DCC will have stalls. He asked for someone to coordinate the Fling. This will be done by Deirdre.</p>	Deirdre
<p>5. Treasurers Report</p> <p>The Board noted the Finance Committee minutes. There were no comments.</p>	
<p>6. Marys Meals</p> <p>The Board noted the report circulated by Paul. Our lawyers, WJM in Glasgow, have seen the lease and have come back with some questions which Paul has replied to. A copy of Rhona's contract has been sent to Ian who is looking over it. She has expressed an interest in reduction of hours. She believes the 40 or so volunteers would be keen to stay on. A question was raised regarding the legal costs for this to go ahead. It was also mentioned that we would need to carry out a survey of the building before progressing. Questions were raised about insurance – the landlord arranges that.</p>	Paul
<p>7. DDTPL</p> <p>A paper was circulated to the Board with the update from DDTPL. Malcolm updated the Board regarding the problems with DJM-YLF who took over as factors in February 2022. He highlighted that the factors had done little to arrange reasonable contract rates with EDF. This has resulted in Riverview units have received a bill in excess of £5K covering the period February to December 22. Although have paid DJM-YLF for the EDF bills, EDF have stated they have not received payment. Malcolm has asked DJM-YLF for proof of payment. DJM-YLF contract was terminated at 28th February 2023. DDTPL are in the process of obtaining contracts for the maintenance of equipment with a view of taking over the maintenance of Riverview themselves. DJM-YLF have also cancelled the Zurich lift insurance for the period to May 23. Malcolm discovered the mandatory lift inspection had not been carried out in November. This has now been done and some serious problems regarding the main suspension cables and emergency autodialler not being connected to a live phone line was highlighted. They have been given until 17th May to fix the cables and are awaiting a quote.</p>	

<p>DDTPL are currently chasing Brian Angus for rent arrears. They have been issued with a 14 day notice to repay the balance or face legal action. Dave McPherson will follow this up if necessary.</p> <p>It was suggested that a plaque should be put on the building of the Allanview to state who it belongs to.</p>	<p>Paul</p>
<p>8. Focus Group, Events and Fundraising</p> <p>Kirsty updated the Board on the recent Focus group meeting where it was agreed that for the website there should be 5 categories – Health and Wellbeing, Environment, Community facilities and activities, Local economic development, and volunteering opportunities. The Board agreed that these categories covered the work of the DDT and that a Board member could head up a category e.g. Scott would head Environment as he volunteers with DIB and the path group.</p> <p>She mentioned that she has been asked to form a fundraising policy with guidelines for fundraising, grants and tombola prizes. Although all grant applications should be discussed with the finance committee, it would appear that some groups are not following those instructions and perhaps the guidelines need to be recirculated. It was suggested that the working group leaders met to discuss matters like this with Sandy. Sandy is happy to organise a meeting.</p> <p>Kirsty updated the Board on the EcoFest event on 13th May and said it should be a successful day with a great deal going on at St Marys, Holmehill and the Braeport Centre. The Braeport Centre will be open from 12-4 pm where there will be Dr Bike, Porche E-Cars, Froglife, RSPB and many more stalls present. Volunteers are still being sought.</p> <p>The next Quiz night is on 15th May and a Volunteers evening will be held in the Braeport on 5th June.</p>	<p>Sandy</p>
<p>9. Place Plan</p> <p>Stewart updated the Board that they will be present at the Fling in May. Following that a survey will be sent out to residents. It will be later in the year before there is any great progress.</p>	
<p>10. AOB</p> <ul style="list-style-type: none"> • Next meeting: 12th June 2023 • DIB and Path Group: There has been no activity in the path group of late due to the time of year. DIB are working away and most of the planters around town have been replace by the ones made at QV school. Stewart would like to revamp the Coronation Garden, but funding will be required to do this. • MWG: Stewart will work with Kirsty to try to find funding for the man shed. • Working Groups: Sandy advised the Board that contrary to what some locals have been told, there are no plans for any working group to go independent of the DDT. Anyone wishing to discuss this should contact their line manager and Sandy in the first instance. 	