

Dunblane E-Bike Loan Scheme Processes & Loan Conditions

- **All loanees must be residents of Dunblane, Ashfield or Kinbuck;** evidenced by production of a name and address ID.
- **For insurance purposes all loanees must be DDT Members:** The annual fee for membership is £10 a year arranged in advance of loans online [HERE](#)
- **Enquiries & bookings:** via ddtebikes@gmail.com or 01786 822422
- **Free introductory trial sessions** lasting up to 1 hour are held at the Braeport Centre and include a short accompanied local ride.
- **A loan of up to 4 weeks** can follow a trial when a suitable bike is available bike. Loan may be refused should there be any concerns about your ability to use the bike safely & securely.
- **Loan service charge:** £30 for the first week and £15 for additional weeks. While we can accept cash or cheque, payments are usually made by online bank transfer: RBS : Sort Code: 83-18-09; Account No: 00193949; Reference: "Ebike (and your surname)"
- **A deposit** of £50 as cash/cheque is also required to cover any damage to or heavy soiling of the bike on return.
- **Provided accessories:** lock, battery charger, lights & panier bags. Helmet and HIVIS jacket can be provided if you do not have your own. **A cargo trailer** is also available for loan for an additional weekly fee of £10 per week
- **5 bike bikes available** - none are suitable for rough off-road use
 - 2 step-through models – road & trail
 - 1 cross-bar model – road & trail
 - 1 compact model – road & trail
 - 1 folding model – only suitable for commuting on firm surfaces.
- **Written guidance** on bikes and contact details for problems arising during the loan will be provided
- **Guided rides** can be included during the loan period if loanees want demonstration of local routes or/and want opportunities to improve road cycling confidence

Loan Conditions

What we expect of you:

1. **Bikes should only be used by agreed loanee(s).** Two loanees can share a bike but both must be DDT members and complete a trial session at the Braeport Centre and sign this an agreement form.
2. **Bike security:** The bike must be secured to a fixed item with the lock provided when unaccompanied and should be stored under locked cover when not in use (e.g. overnight).
3. **Limit of use:** we suggest that you use the bike within a 10-mile radius of Dunblane centre.
4. **Bike transport:** don't carry the bikes on/in a vehicle without prior agreement. The bikes are heavy and not all bike carriers take this weight; you could harm yourself or the bike in doing so. If you are planning to use the bike for commuting purposes that includes train travel, this needs to be agreed in advance of a loan.
5. **Adjustments / repairs:** Do not adjust any item on the bike other than saddle height or tyre pressure. For any other problems, please contact a volunteer through the number provided.
6. **In-loan checks:** If you are borrowing a bike for more than 2 weeks you will be required to return for bike checking at pre-arranged 2 - week intervals.
7. **Folder information provided:** read about ebiking, the bike you are using & how to care for it.
8. **Feedback:** We ask you to make time before returning the bike to complete a 2-page feedback form.
9. **Bike return:** we ask the bike be returned clean with battery charged to at least 50%.

What you can expect of us:

1. **Personal introduction** to our bikes: how they work and how to care for them
2. **Guidance** on use of the bike in the Braeport Centre carpark and a local accompanied ride
3. **Free guided rides** can be arranged during the loan period
4. **A contact number** for any issues arising during the loan period

INSURANCE COVER: IMPORTANT NOTE

DDT provides cover for loss of a secured bike while it is out on loan (*see condition 2 above*); BUT THIS DOES NOT cover personal injury to the loanee, injury/damage caused to third parties OR damage to the bike while it is in your care. You may want to take out your own insurance.

Agreement

- I have read and understood the conditions above and my responsibilities for bike care and security.
- I will be charged for any damage to bike & accessories during the loan period.
- I have paid / will pay the service fee of £ for weeks loan

User Signature: Date:

Demonstrator name: Signature: